

THE LIFEWORKS GROUP, P.A.
214.357.4001 wefixbrains.com
3303 Lee Parkway, Suite 102 Dallas, TX 75219
7015 Snider Plaza Drive, Suite 202 Dallas, TX 75205
1208 W. Magnolia Ave, Suite 200 Ft. Worth, TX 76104

CANCELLATION AND RESCHEDULING POLICIES

All LifeWorks counselors follow a 24-hour cancellation policy. We ask that you respect this policy and give us a full 24-hours notice if you need to cancel. For Monday appointments we require notice by 5 PM on Friday. All clients will be asked to commit to this policy when scheduling a session. Your credit card will be charged in the event of a no-show or last-minute cancellation. For cancellations less than 24-hours in advance, a rescheduling fee of half the full session may be used if the appointment can be rescheduled with the counselor within the same week.

If you have read and understand the above information, please sign below

Signature

Date

Witness

Date